# SiLC logo (web)Specialist in Land Condition Application Form

*Please note that the application form and other paper should be submitted electronically.*

* *Please refer to the* [*SiLC Application Guide*](http://www.silc.org.uk/wp-content/uploads/2016/01/SiLC-Candidate-Application-Guidelines-Revised-Clean.doc) *when completing this form. All parts of the application must be completed accurately or delays may occur in processing your application.*
* *The information you provide to us will be processed in accordance with the requirements of the Data Protection Act 1998.*
* *Please advise the SiLC Secretariat of any special requirements you may have (e.g. for sightedness or hearing impairment) or alert the SiLC Secretariat or Assessors* ***at any time*** *during the interview and/or assessment of any exceptional circumstance arising that may affect your performance.*

**Personal Details**

Mr 🞎 Mrs 🞎 Ms 🞎 Miss 🞎

Dr 🞎 Prof 🞎 Other *(Please specify)*:

Forenames:

Surname:

Date of Birth (DD/MM/YY):

**Private Contact Details**

Address:

Telephone Number:

Mobile Phone No:

Email:

**Business Contact Details**

Company Name:

Job Title/Position Held:

Address:

Telephone Number:

Email:

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Please note: the address indicated below will be used for all contact from the SiLC Secretariat i.e. SiLC membership etc.

|  |
| --- |
| **Please indicate address for correspondence**Private 🞎 Business 🞎 |

|  |
| --- |
| **Please indicate address email**Private 🞎 Business 🞎 |

I certify I have acquired sufficient year’s suitable experience and agree to the process of assessment as described in the SiLC Registration Guide.

I will receive instructions regarding the assessment paper and its accompanying documents by **email** to the main email address I have stated above, on or before the date the written assessment starts. If the instructions do not arrive, I understand that I must contact the SiLC Secretariat on the start date. No extensions in time can be given.

Signed : Date:

**Method of Payment**

If you have any queries about the amount payable, please contact the SiLC Secretariat before completing this form.

**Invoice Details** *(please complete if different from correspondence address)*

|  |
| --- |
| **Name:** |
| **Organisation:** |
| **Address:** |
|  |
|  |
| **Postcode:** |
| **Telephone:** |
| **Fax:** |
| **Email:** |

**Payment Method (select one):**

* I enclose a cheque made payable to SiLC
* I wish to pay via bank transfer please invoice me details

**Please select one option from the list below:**

I have not attended a SiLC Introduction Day in the last six months and I enclose payment for:

* £229.00 +VAT = £274.80 (£) as I am employed in the business or private sector
* £145.80 + VAT = £174.96 (£) as I am employed in the public sector

I have attended a SiLC Introduction Day in the last six months and I enclose a payment for: (updated June 2018)

* £159.00 +VAT = £190.80 as I am employed in the business or private sector
* £75.80 + VAT = £90.96 as I am employed in the public sector

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| **Section 1: Academic Qualifications and Training** |

**Please refer to Appendix 3, section 4.0, in ‘SiLC Registration Guide’.**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Office use only | **Date commenced** | **Date completed** | **Full/Part time** | **Course Title** | **Course Provider** | **Grade awarded** | **Description of subject areas** |
| E.g. | Oct 1990 | July 1991 | FT | Pollution Control Technology | University of XYZ | MSc | Bio-remediation techniques, pollution prevention, environmental law. |
|  |  |  |  |  |  |  |  |

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| **Section 2: Membership of Professional Bodies** |

**Please refer to Appendix 3, section 5.0**

|  |  |  |  |
| --- | --- | --- | --- |
| Office use only | **Professional Body** | **Official Abbreviation** | **Level of Membership** |
| E.g. | Institute of Environmental Management and Assessment | IEMA | Full |
|  |  |  |  |

**Section 3: Project Log sheet**

**Please refer to Appendix 3, section 6.0, ‘SiLC Registration Guide’. Verification Sources listed and Previous Employers may be contacted by the SiLC Secretariat.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Office use only | Dates work undertaken | Number of Days | Description of work undertaken | Role / Responsibility | Verification SourcesFull contact details inc. name, address, tel., fax numbers & email. |
| E.g. | 3/4/04 – 7/4/04 | 5 | Phase 1 & 2 site investigation at a former petrol storage station | Project Manager | Name of individual, company address, tel., fax, email |
|  |  |  |  |  |  |

If you have any special requirements that might affect your application please inform us below. This information will be confidential and will only be passed to your Assessors. In the event of exceptional circumstances arising during your assessment, that may affect your performance, please advise the SiLC Secretariat immediately.

**Section 4: Reference**

Please refer to Appendix 3, Section 7.0 of the ‘SiLC Registration Guide’

Please indicate sector for reference:

🞎 Consultancy 🞎 Business 🞎 Education 🞎 Public

**Section 5: Declaration**

Candidate's Declaration

I understand that plagiarism and significant collaboration will result in failure of the assessment. I hereby testify that all my answers to the Specialist in Land Condition Assessment paper are my own work.

I understand that the interview will be audio recorded and neither I, nor any of the Assessors will be provided with a copy of the recording so that all participants are subject to data protection. I agree to the tape being heard by Assessors/SiLC PTP only if required for clarification of a query arising from assessment.

I accept the presence of a registered SiLC as a silent observer at the interview, for Assessor training purposes.

I certify that the statements contained in this form are to the best of my knowledge and belief, correct.

I confirm I will abide by the SiLC code of conduct and disciplinary procedures throughout my association with SiLC.

**Signed: Date:**

**I give permission for my details to be held on a public register Yes No**

**Final Checklist**

**Please note that the application form and other paper should be submitted electronically**

Please ensure that all of the items listed below are included with the application to avoid delays.

* application forms;
* academic certificates (not training attendance certificates);
* certificates for professional body membership; and
* CV
* Two original, sealed references (sent separately by post)
* assessment fee (cheque by post or indication you wish to pay by Bacs)

**Please return to:**

Specialists in Land Condition Register Ltd

c/o Forum Court Associates, Office 205

Devonshire House Business Centre

29-31 Elmfield Road

Bromley

Kent BR1 1LT

Tel: 020 3700 8659

Email: silc@silc.org.uk